

# Service Request Form

For non-emergency service requests



To:	Tatla Developments
Attention:	Customer Service Department
	170, 1200 W. 73rd.
	Vancouver, BC. V6P 6G5
Email:	admin@tatladevelopments.com

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Building Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (h.) \_\_\_\_\_ (w.) \_\_\_\_\_ (c.)

Sale Closing Date: \_\_\_\_\_

#	Location	Description of Service Request	Item to be Repaired
1			
2			
3			
4			
5			
6			
7			
8			

Appointments for Service are made during regular business hours: 7:00am to 3:00 pm Monday to Friday. The owner must be present when the Developer is responding to warrantable claims. Please ensure you schedule your service appointments so that you can remain at home until the repairs are complete.

### Warranty Items Repaired:

\_\_\_\_\_  
Homeowner Signature/Customer Service Signature

\_\_\_\_\_  
Date